



COMMUNICATIONS WORKERS OF AMERICA, AFL-CIO  
LOCAL 2336-DISTRICT 2-13  
151 RIGGS ROAD, N.E., WASHINGTON ,D.C. 20001  
OFFICE #: 202-291-1500  
FAX#: 202-829-0202  
WEBSITE: [www.cwalocal2336.org](http://www.cwalocal2336.org)

## IF SEND GRIEVANCE REQUEST THRU EMAIL

**SEND EMAIL TO:** LOCAL SUPERVISOR EMAIL; UNION REP. EMAIL *(include both email addresses-send to yourself along with supervisor)*

**SUBJECT LINE:** GRIEVANCE REQUEST-LOCAL 2336

**BODY OF EMAIL SHOULD BE FORMATTED AS:**

SUPERVISOR NAME:

UNION REP. NAME AND PHONE NUMBER:

GRIEVANTS NAME:

DATE OF OCCURRENCE:

ISSUE GRIEVED:

CONTRACT ARTICLE/UNFAIR TREATMENT:

REMEDY SOUGHT:

THEN PRESS ENTER/CLICK SEND-MAKE SURE YOU RECEIVE IN YOUR INBOX